

## **Passport for applicants over the age of 18 years**

You need to submit the following documents for your application (**original and copy**):

- completed **application form**
- biometric recent **passport photos** (Please do not cut the photos yourself!)
  - Please check the sample photos for passports
  - Recommendation: Kaimuki Camera, 3622 Waialae Ave. Honolulu 96816
- **birth certificate** stating the exact place of birth (it is not sufficient if only the county is mentioned on the US birth certificate, a “proof of birth letter” issued by the hospital with the name of the town must then also be provided)
- if married, divorced or widowed:  
**marriage certificate**, if applicable **divorce decree** or **death certificate** of the spouse
- previous **passport** (please copy only data page with photo)
- **valid residence permit** in the US (US Resident Alien Card, US residence visa, US passport, US Certificate of Birth Abroad or US. Citizenship Certificate)
- **HI driver's license** or an **utility bill** in your name as **proof of residence**
- if applicable, **deregistration of your last place of residence in Germany** (“Abmeldebescheinigung”), if it is entered in your last passport
- if the last name in your previous passport is not the same as the last name you currently use, a name declaration might have to be done. Please consider the Information on Name Declaration
- if applicable, German Naturalization Certificate
- if applicable, US Naturalization Certificate with “Beibehaltungsgenehmigung”
- if applicable, your doctoral degree certificate, if you wish to have your doctoral degree entered in your passport
- **Passport fee** (Passport ~\$270, please bring cash)

Please **copy all documents** one (1) time and **bring** them along with the **originals**.  
Please schedule an appointment on our website [www.germanconsulhawaii.com](http://www.germanconsulhawaii.com)

Questions? Phone (808)377-4606 | Email: [secretary@germanconsulhawaii.com](mailto:secretary@germanconsulhawaii.com)